Dear Parents,

In preparation for the 2012-2013 school year, Metamora High School is implementing a biometric finger scanning identification program for the cafeteria. This program will allow students to pay for lunches with a simple touch of their finger. A cafeteria account will be set up for each student. Parents will be able to access the account and manage it online with a credit card or bring cash or checks to the Principal's office. Parents can access the account through SKYWARD, allowing them to see what their student is eating as well as how much money is in the account. When funds become low, an email will be automatically sent to parents reminding them to add money. We will begin scanning students into the database before the end of the school year, allowing us to have a smooth transition into next school year. We are very excited about this process and are trying to optimize the lunch experience, as well as increase efficiency.

What is Biometric Identification?
Biometric identification is an automated method of identifying a person based upon physical characteristics. Our school has selected biometric finger scanning identification software that is fast, accurate, cost-effective, non-intrusive and one that works seamlessly with SKYWARD.

How does finger scanning identification work?
Using a finger scanner, the software scans the fingerprint to create and store individual templates of unique points that identify each student. When the student returns, the software again scans the finger and looks for a match in the database. When a match is found, the student is identified!

What about my child's privacy?
The software scans the finger for identification. It does not store a copy of the fingerprints. Instead, the software creates a template of the unique fingerprint characteristics. These templates are stored in the school's database with the same high level of security of all of your child's records. When your child graduates or is no longer enrolled in the school system, the templates are deleted. **At no time is a fingerprint image stored. No fingerprints can be recreated or delivered to any agency - governmental or otherwise.**

Thanks for being involved!
It is important to us that your child's experience in school is educational and rewarding. We hope you will continue to find this way of identifying your child to be safe, easy, accurate and efficient. If you choose not to participate, we will maintain one payment line that will still accept cash. If you have any questions, please do not hesitate to call Assistant Principal, Pete List at 367-4151, ext 522. Please fill out the permission slip indicating whether you want your student to participate or not. Please complete the form and return it to the principal's office by Monday, May 14.
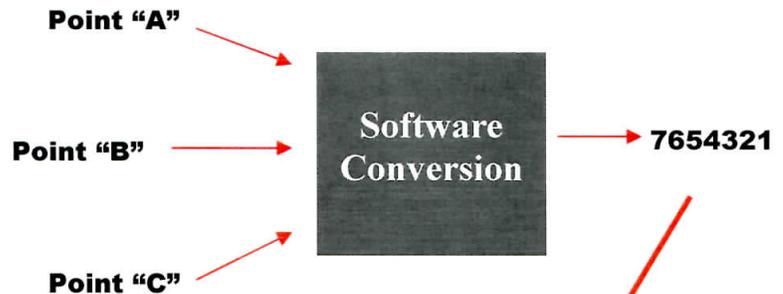
Sincerely,

Pete List
Assistant Principal

BIOMETRIC READING TECHNOLOGY

Point "A"

Point "B"

Point "C"

Step 1. The biometric scanner reads specific points on the finger.

Point "A"

Point "B"

Point "C"

Software Conversion

7654321

Step 2. The software converts into a series of numbers that is unique for each person.

Step 3. The number is saved into a database and used to identify the student.

The actual fingerprint image is *NEVER* stored by the system.

BIOMETRICS ENROLLMENT PERMISSION FORM

☐ **YES**, PLEASE ENROLL MY STUDENT(S) IN THE BIOMETRIC SYSTEM.

☐ **NO**, DO NOT USE BIOMETRICS WITH MY STUDENT.

STUDENT'S NAME

_____

_____

_____

_____

PARENT'S SIGNATURE _____ DATE _____

_____

INFORMATION WILL BE KEPT ON FILE UNTIL THE STUDENT GRADUATES OR LEAVES THE DISTRICT.